



R.M.D. ENGINEERING COLLEGE

(An Autonomous Institution)

(Sponsored by SRI SWAMINATHA NAIDU EDUCATIONAL TRUST)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

All the Eligible UG Programs are Accredited by NBA & Institution Accredited by NAAC



R.S.M. NAGAR, KAVARAIPETTAI - 601 206, GUMMIDIPOONDI TK., THIRUVALLUR DIST., TAMILNADU, INDIA

No. RMD/AO/IQAC/2023-2024/001

Date: 26/07/2023

Internal Quality Assurance Cell (IQAC)

Circular

This is to inform that the First IQAC meeting for the Academic Year 2023-2024 is scheduled at 10.30 A.M on Friday, 04th August 2023. All the members of the IQAC are requested to attend the same.

Venue: R.M.D Board Room

Agenda of the Meeting:

1. Plan of Academic Activities
2. Status of Self-Assessment Report and related documents for NBA
3. Research and Development Activities
4. Plan of Student Support Activities


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Copy to:

The Dean Research
All Head of the Departments
The Academic Coordinator
All the Members of the IQAC
The Placement Officer

File

CWC: The Chairman / Director / Vice-Chairman / Advisor for the kind information



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MINUTES OF THE FIRST IQAC MEETING

For the Academic Year 2023-2024

Held on 04.08.2023 at 10.30 A.M

Agenda 1: Confirmation of the Minutes of the Previous Meeting held on 14-06-2023.

The Minutes of the Previous Meeting held on 14-06-2023 were placed for perusal and Confirmation of the IQAC Members.

The IQAC Members confirmed the Minutes of the Previous Meeting held on 14-06-2023.

Agenda 2: Plan of Academic activities

The details of Academic activities planned for the academic year 2023-2024 were placed before the members of the IQAC are.

- Preparation of lesson plan, Digital Course Material, Pedagogical initiatives, MCQ in RMK NextGen, Mini Project, Video lectures.
- To conduct Workshops/ Seminars/ Guest lectures on Emerging Technologies by inviting the Experts from the Reputed Institutions and Industries.
- To conduct the Board of Studies meeting for finalizing the R2024 Curriculum and Syllabus.
- To conduct the Academic Council meeting for approving the R2024 Curriculum and Syllabus.
- To organize the Faculty Development Programs for all the Theory courses inviting the eminent resource persons from IITs and NITs.
- To organize the Generic Talk Series by Alumni / Experts in recent and cutting edge technologies on Sundays.
- To ensure the availability of details like certificate, report and proof of evaluation for the Internship courses.
- The identified faculty members are undergoing the training in Emerging Technology sponsored by the Management.
- Dr.D.Rukmani Devi, Academic coordinator informed that the overall course coordinator for the odd semester 2023-2024 will be shared to the concerned HoDs.
- To ensure the mapping of Honors/Minor degree course with NPTEL course to enable the Students for Credit Transfer.



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Agenda 3: Status of Self-Assessment Report and related documents for NBA

- The HoDs of CSE, ECE and IT informed that the SAR & related document preparation for the NBA visit including the Current Academic Year 2023-2024 is completed.

Agenda 4: Research and Development activities

HoDs are requested to inform the faculty members to,

- Publish minimum two Research articles in SCI/SCIE/WoS/Scopus Journals.
- Get Consultancy grant worth of minimum Rs. 50,000
- Submit minimum two research proposals to various funding agencies in a year.
- Publish the minimum of one Utility/Design Patent.

The members of the IQAC noted the Research activities planned for the Academic Year 2023-2024.

Agenda 5: Plan of Student Support activities

- Conducting Aptitude and TOFEL training.
- Conducting weekly challenge by Skillrack to improve the programming skills.
- Encouraging the students to do Industry certifications offered by Oracle, NASSCOM FutureSkills, IBM, Infosys Springboard, ICT Learnathon, CTS Digital Nurture, Google Cloud, Amazon Web Services, TCS iON etc.
- Conducting Group discussions for III Year students to improve the communication skills.
- Conducting mock interviews for IV Year students by distinguished Alumni or Industry experts.
- Motivating the students to do NPTEL online certification courses to enhance their technical skills.
- Conducting Career guidance program for the preparation of Competitive exams.
- Conducting Workshops/Seminars on Skill developments.
- Conducting Parents Teachers meeting.
- Students training program-AI, the master class series is scheduled in Infosys springboard for the batch 2021-2025.
- Signing of MoU's with reputed Universities and Corporate Industries.
- Conducting Workshops/Seminars on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices

The members of the IQAC noted all the above points discussed for the Academic Year 2023-2024.


IQAC Coordinator
17/08/23


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17/08/23

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Administrative Office

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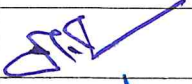

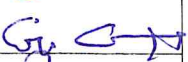
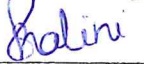
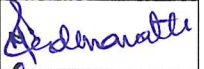



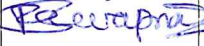
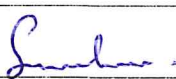



No. RMD/IQAC/2023-24/001

Date: 04/08/2023

Time: 10.30 AM

ATTENDEES OF FIRST INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

S.No.	Name of the Faculty	Designation	Composition Criteria Specified BY NAAC	Signature
1.	Dr.M.S.Palanichamy	Former Vice Chancellor, Tamil Nadu Open University	Educationist & Local Society	
2.	Mr.Parthasarathy	Assistant Manager HRBP, Newgen Software Technologies Ltd, Chennai.	Employer	
3.	Dr.S.Venkateswari	Department of CSE, L.N Government Arts College, Ponneri.	Stake holder - Parent	
4.	Dr.K.K.Thyagarajan	Dean-Research	Senior Faculty	
5.	Dr.P.Ezhumalai	Professor & Head / CSE	Senior Faculty	
6.	Dr. K. HelenPrabha	Professor & Head / ECE	Senior Faculty	
7.	Dr.G.Amudha	Professor & Head / CSBS	Senior Faculty	
8.	Dr.C.S.Anitha	Professor & Head / AI&ML	Senior Faculty	
9.	Dr. V. Tamilselvi	Professor & Head / S&H	Senior Faculty	
10.	Dr.A. Chilambuchelvan	Professor /ECE & Controller of Examinations	Senior Faculty	
11.	Dr.D.Rukmani Devi	Professor/ECE & Academic Coordinator	Senior Faculty	
12.	Dr.R.Priya	Professor/S&H & Research Co-ordinator	Senior Faculty	
13.	Dr.S.Muthusundari	Associate Professor / Dept. IQAC Coordinator/ CSE (ISO-MR)	Faculty	
14.	Dr. C. Shobana Nageswari	Associate Professor / Dept. IQAC Coordinator / ECE	Faculty	
15.	Dr.R.Jothilakshmi	Associate Professor / Dept. IQAC Coordinator / IT	Faculty	

S.No.	Name of the Faculty	Designation	Composition Criteria Specified BY NAAC	Signature
16.	Dr.N.Muthuvairavan Pillai	Associate Professor/ Dept. IQAC Coordinator /CSBS	Faculty	
17.	Mrs.Remya Rose S	Assistant Professor / Dept. IQAC Coordinator / AIML	Faculty	
18.	Dr.G.Ganapathy	Assistant Professor/ Dept. IQAC Coordinator /S&H	Faculty	
19.	Dr. S. Shalini	Assistant Professor/ Dept. IQAC Coordinator /S&H	Faculty	
20.	Dr.N.Padmavathy	Assistant Professor/ Dept. IQAC Coordinator /S&H	Faculty	
21.	Dr.G.Gayathiri Devi	Assistant Professor/S&H, Convener-Higher Education Cell	Faculty	
22.	Dr.C.Bennila Thangammal	Professor/ECE, Convener-Institute Innovation Council & Business Incubator	Faculty	
23.	Mr.R.Ganesan	Administrative Officer	Senior Administrative Officer	
24.	Ms.Maria Antony Swapna	Placement Officer	Administration	
25.	Ms.S.Sharmila	III Year Student/AI&ML	Student Nominee	
26.	Ms.B.Praveena	Assistant Professor RMKEC / EIE	Alumni Nominee	
27.	Dr. K. Balasubadra	Professor & Head / IT	Senior Faculty	
28.	Dr. N. Anbuhezhan	Principal	Head of the Institution	

 4/8/23

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