



R.M.D. ENGINEERING COLLEGE

(An Autonomous Institution)

(Sponsored by SRI SWAMINATHA NAIDU EDUCATIONAL TRUST)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

All the Eligible UG Programs are Accredited by NBA & Institution Accredited by NAAC



R.S.M. NAGAR, KAVARAI PETTAI - 601 206, GUMMIDIPOONDI TK., THIRUVALLUR DIST., TAMILNADU, INDIA

No. RMD/AO/IQAC/2022-2023/002

Date: 26/11/2022

Internal Quality Assurance Cell (IQAC)

Circular

This is to inform that the Second IQAC meeting for the Academic Year 2022-2023 is scheduled at 02.00 P.M on Monday, 28th November 2022. All the members of the IQAC are requested to attend the same.

Venue: R.M.D Board Room

Agenda of the Meeting:

1. Academic Activities
2. Students Mentoring System
3. Placement and Training Programme Activities
4. Any Other Matters


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KAVARAI PETTAI - 601206
GUMMIDIPOONDI TALUK, THIRUVALLUR DIST.

Copy to:

The Dean Research
All Head of the Departments
The Academic Coordinator
All the Members of the IQAC
The Placement Officer

File

CWC: The Chairman / Director / Vice-Chairman / Advisor for the kind information

RMD/COM/F/26-R0-01/06/06



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MINUTES OF THE SECOND IQAC MEETING (2022-2023) Held on 28.11.2022 at 2.00 PM

Agenda 1: Confirmation of the Minutes of the Previous Meeting held on 26-08-2022.

The Minutes of the Previous Meeting held on 26-08-2022 were placed for perusal and Confirmation of the IQAC Members.

The IQAC Members confirmed the Minutes of the Previous Meeting held on 26-08-2022.

Agenda 1: Academic activities

- Dr.D.Rukmani Devi, Academic Coordinator shared the department wise Internal Assessment Result Analysis.
- The HoDs informed that MCQ tests are completed for all subjects in RMK NEXTGEN APP.
- Digital Course Material for all the 5 units have been uploaded in the College Website.
- Innovative video have been uploaded in the Department YouTube channel after verification by the HoD

Suggestions:

- The Principal requested the HoDs to follow up the students progress through counselors and insisted the HoD's to follow up on the completion of syllabus.
- The Principal informed the HoDs to complete the first review of Mini Project at the earliest and also he insisted that the students must do quality project work to publish it in reputed Journals/ Conferences.

Agenda 2: Student Mentoring System

- The Principal re-emphasized once again on the responsibilities of a counselor.
- The counselor must have the complete knowledge about all his/her allotted students. They must have all information such as names of the parents, parents mobile number, family background, student academic history, current performance of the students etc.
- In this regard, it has been decided that a counselor file must be maintained by all the faculty members with all necessary information.

Agenda 3: Placement and Training programme activities

The details of Student's Progression in Placement activities were placed before the members of the IQAC.



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- The details of department wise effective placement as on date as follows:

Department	Placement Percentage
CSE	92.03
ECE	89.10
EEE	73.33
EIE	52.17
IT	88.46
Overall	86.23

- Conducted the Proctored Coding Test on Skillrack platform for II& III Year students.
- Conducted the training program for RHP students to improve their coding skills .
- Conducted an orientation about AMCAT exam for 2021-2025 batch students by SHL.
- JADE Training for II Year students to improve the soft skills.
- Wipro Specific Training will be conducted for 2019-2023 Batch students.
- The Principal congratulated all the HoDs, Year Coordinators, and Placement Coordinators for this achievement.
- The Principal conveyed that necessary steps must be taken to improve the Highest Salary Package and the Average Salary Package
- The Principal requested the HoDs to periodically monitor the performance of students in Skillrack, HackerRank, Leetcode, GeeksforGeeks platforms and also closely monitor and encourage the Top Coders to improve their ranking and get badges.

Agenda 4: Any other matter

- Dr.K.HelenPrabha, SPoC of NAAN MUDHALVAN scheme informed that the nominated faculties attended the training for the massive skilling program of the Govt. Of TamilNadu, Training of Trainers (Faculty Development Program) and the psychometric test is completed for the enrolled 2019-2023 batch final year students.
- The HoDs informed that the Department Association Inauguration have been completed successfully.
- The HoDs conveyed about the status of Industrial Visits of their departments.
- Online Course Coordinator informed that the 301 candidates (Faculty members and Students) out of 555 candidates have successfully received the NPTEL certification.

Topper	11
Elite + Gold	4
Elite + Silver	83
Elite	132
Successfully Completed	71
Total	301


IQAC Coordinator
01/12/22


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Administrative Office



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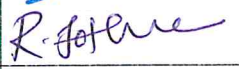
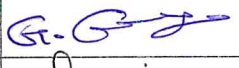
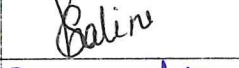
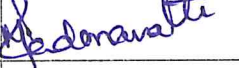


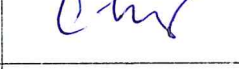


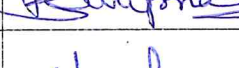


Date: 28/11/2022

Time: 02.00 PM

No. RMD/IQAC/2022-23/003

ATTENDEES OF SECOND INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

S.No.	Name of the Member	Designation	Composition Criteria Specified by NAAC	Signature
1.	Dr.M.S.Palanichamy	Former Vice Chancellor, Tamil Nadu Open University	Educationist & Local Society	
2.	Mr.Parthasarathy	Assistant Manager, Newgen Software Technologies Ltd, Chennai.	Employer	
3.	Ms.B.Praveena	Assistant Professor RMKEC / EIE	Alumni Nominee	
4.	Dr.K.K.Thyagarajan	Dean-Research	Senior Faculty	
5.	Dr.P.Ezhumalai	Professor & Head / CSE	Senior Faculty	
6.	Dr. K. Helen Prabha	Professor & Head / ECE	Senior Faculty	
7.	Dr.G.Amudha	Professor & Head / CSBS	Senior Faculty	
8.	Dr.C.S.Anita	Professor & Head / AI&ML	Senior Faculty	
9.	Dr. V. Tamil Selvi	Professor & Head / EEE	Senior Faculty	
10.	Dr.A. Chilambuchelvan	Professor & Head /EIE & Controller of Examinations	Senior Faculty	
11.	Dr.D.Rukmani Devi	Professor/ECE & Academic Coordinator	Senior Faculty	
12.	Dr.R.Priya	Professor/S&H	Senior Faculty	
13.	Dr.S.Muthusundari	Associate Professor / Dept. IQAC Coordinator/ CSE (ISO-MR)	Faculty	
14.	Dr. C. Shobana Nageswari	Associate Professor / Dept. IQAC Coordinator / ECE	Faculty	
15.	Ms.J.Sumithra	Associate Professor / Dept. IQAC Coordinator / EEE	Faculty	

S.No.	Name of the Member	Designation	Composition Criteria Specified by NAAC	Signature
16.	Mrs.P. Aileen Sonia Dhas	Assistant Professor/ Dept. IQAC Coordinator /EIE	Faculty	
17.	Dr.R.Jothilakshmi	Associate Professor / Dept. IQAC Coordinator / IT	Faculty	
18.	Dr.G.Ganapahy	Assistant Professor/ Dept. IQAC Coordinator /S&H	Faculty	
19.	Dr. S. Shalini	Assistant Professor/ Dept. IQAC Coordinator /S&H	Faculty	
20.	Dr.N.Padmavathy	Assistant Professor/ Dept. IQAC Coordinator /S&H	Faculty	
21.	Dr.G.Gayathiri Devi	Assistant Professor/S&H, Convener-Higher Education Cell	Faculty	
22.	Dr.C.Bennila Thangammal	Professor/ECE, Convener-Institute Innovation Council & Business Incubator	Faculty	
23.	Mr.R.Ganesan	Administrative Officer	Senior Administrative Officer	
24.	Ms.Maria Antony Swapna	Placement Officer	Administration	
25.	Ms.S.Sharmila	II Year Student/AI&ML	Student Nominee	
26.	Dr.S.Venkateswari	Department of CSE, L.N Government Arts College, Ponneri.	Stake holder - Parent	
27.	Dr. K. Balasubadra	Professor & Head / IT	Senior Faculty	
28.	Dr. N. Anbuezhian	Principal	Head of the Institution	


28/11/22
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