R.M.D. ENGINEERING COLLEGE
KAVARAIPETTAI

No. RMD/AO/P1/IQAC/2018-19/001   Date: 17.10.2018

CIRCULAR

This is to inform you that the First IQAC Meeting for the Academic Year 2018-19 of our College will be held at 02.00 p.m. on Friday, the 26th October 2018. All the Members of the IQAC are requested to attend the same.

PRINCIPAL

Copy to:

The Dean (Research) / The Dean (Academic)
All Head of the Departments
The Academic Coordinator
All the Members of the IQAC
The Placement Officer
File
Cwc: The Chairman / Director / Vice Chairman / Advisor for kind information

RMD/COM/F/26-R0-01/06/06

R.M.D. ENGINEERING COLLEGE
INTERNAL QUALITY ASSURANCE CELL
ACADEMIC YEAR 2018-19
MINUTES OF THE MEETING

Date   : 26.10.2018
Venue   : Board Room
Chaired by   : Dr.N.Anbuchezhian, Principal
Participants: As per Annexure

- The Principal welcomed all the participants and requested IQAC Coordinator Dr. D. RUKMANI DEVI to coordinate the meeting.
- The IQAC Coordinator explained the action taken report of the meeting held on 21.4.18
  The IQAC coordinator presented
  - The achievements of the Institution for the academic year 2017-2018 and action plan for the year 2018-19.
  - The University results of 2017-18 Odd and Even semester as well University ranks.
  - Smart India Hackathon 2018.
  - Sports -Medals and prizes won by our students
  - The awards won by our students in ISTE, CSI, CTS, and TCS.
  - Preparation of AQAR Report ,NIRF data, AICTE CII Survey details, AICTE approval process , Anna University Affiliation Process and ISO External Audit
  - Funding Proposals submission through AICTE-AQIS , DST, DSIR etc.,

Agenda/Topics	Discussion/ Action Planned	Responsible Person	Target Date
Teaching Learning Process	• Ms.Praveena (Alumni) suggested that the faculty members should follow innovative teaching methodologies to create interest among the students to learn the subjects. • Video Lectures and Project Based Learning methods to be adopted by the Faculty Members	All the HoDs and Faculty Members	MAY 2019
Training and placement	• The placement coordinator Ms.Swapna presented Placement status 2018-19 as on 26.10.2018 and Students Performance in Skill Rack. • Counselors are requested to encourage their students by solving the programming challenges in the SkillRack portal	All the HoDs Placement Officer and placement Coordinators	End of the Semester
Improving the students performance in Placement	• Dr .K.K. Sivagnana Prabhu suggested that Students should be encouraged to do good projects, Transform Projects into Papers and Patents. • Mr. Balaji, Industrialist, HCL Technologies suggested the following points: • Final year and CoE students should be encouraged to do innovative projects related to Industry Specific. • In each department, Students are grouped by a team with the different level of coding skills to improve programming skills and participating in various contests for the forthcoming semester	All the HoDs, Placement Officer and placement Coordinators	MAY 2019

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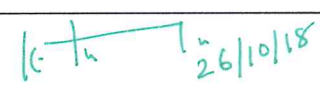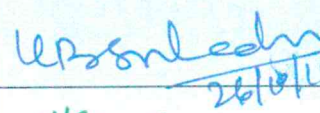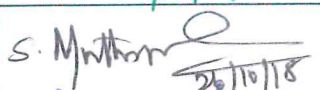## ACADEMIC YEAR 2018-19
MINUTES OF THE MEETING
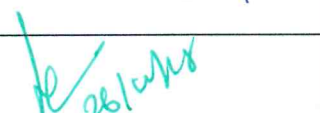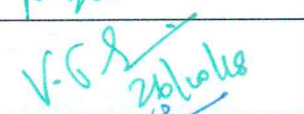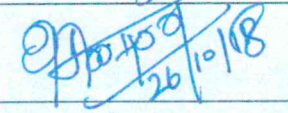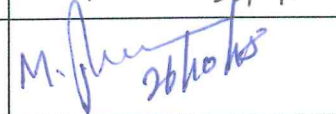
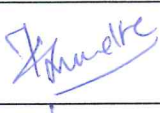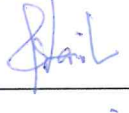| Agenda/Topics	Discussion/ Action Planned	Responsible Person	Target Date
Higher Education Activities	• Mr. M. Rajkumar, Higher Education Cell Coordinator consolidated the activities of Higher Education Cell for the academic year 2017-2018. • Students are Motivated to do higher studies and to participate in competitive exams like GRE, CAT, IELTS, GATE, etc.	All the HoDs and Higher Education Cell Coordinators	MAY 2019
Research activities	• Dean-Research Dr.K.Sivaram Presented the total Number of publications, Status of Funded projects, and consultancy work carried out by the faculty members for the Academic year 2017-18. • Each Faculty Members in the department is encouraged to publish more number of papers in top International Journals. • Project Proposals to be applied for all Possible Funding Agencies	All the HoDs and Faculty Members	Throughout the year
Academics /Research/ Placement/ Culture & Discipline	Dr. M.S Palanichamy, Academic Advisor appreciated the following: • RMD Engineering College is good in academics and shown a lot of improvements in submitting Research Proposals/Patents. • RMD Engineering College maintains good culture and Discipline and well appreciated by the stakeholders Dr. M.S Palanichamy suggested the following: • The new methodology of delivery of contents should be adopted • HoDs are requested to encourage students and the Faculty members to do MIT Open Courseware and online Courses. • Innovative teaching practice will improve students' learning ability and confidence level. • Ranking of the Institutions depends on research output. • Through the Centres of Excellence, Students are motivated to do mini projects • Coding Practice should be made mandatory to compete with other students • Through CoEs, There is a proposal to convert the projects into patents & publications • Students should be encouraged to practice SkillRack and HackerRank Contests	All the HoDs and Faculty Members	-

29/10/18
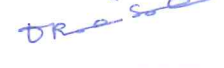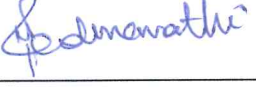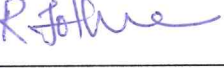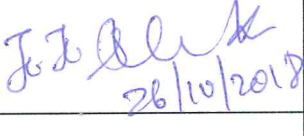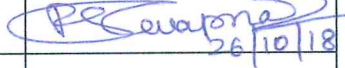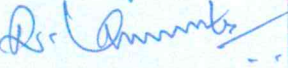
PRINCIPAL

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Date: 26.10.2018

IQAC – MEMBERS LIST

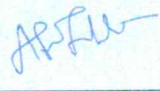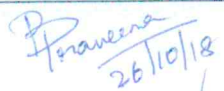| Sl. No.	Name of the Faculty	Designation / Category	Position in IQAC	Signature
1	Dr. N. Anbuchezhian	Principal / Head of the Institution	Chairman	
2	Dr. M.S. Palanichamy	Former Vice Chancellor, TN Open University / Member from the Management	Member	
3	Dr. K. Sivaram	Dean-Research / Senior Faculty	Member	
4	Dr. K.K. Thyagharajan	Dean-Academic / Senior Faculty	Member	
5	Dr. P. Ezhumalai	Professor & Head-CSE / Senior Faculty	Member	
6	Dr. K. Helen Prabha	Professor & Head-ECE / Senior Faculty	Member	
7	Dr. V. Tamilselvi	Professor & Head-EEE / Senior Faculty	Member	
8	Dr. A. Chilambuchelvan	Professor & Head-EIE / Senior Faculty	Member	
9	Dr. K. Balasubadra	Professor & Head-IT / Senior Faculty	Member	
10	Dr. M. Maria Susai Manuel	Professor & Head-S&H / Senior Faculty	Member	
11	Dr. S. Muthusundari	Associate Prof.-CSE, ISO-MR / Senior Faculty	Member	
12	Mr. M. Rajkumar	Associate Professor – CSE / Senior Faculty	Member	

IQAC – MEMBERS LIST

Sl. No.	Name of the Faculty	Designation / Category	Position in IQAC	Signature
13	Dr. R. Priya	Professor – S&H / Senior Faculty	Member	
14	Dr. K.S. Radha	Associate Professor – S&H / Senior Faculty	Member	
15	Ms. D. Sharmila	Associate Professor – ECE / Senior Faculty	Member	
16	Mr. D. Rajasekaran	Associate Professor – EEE / Senior Faculty	Member	
17	Ms. N. Padmavathy	Assistant Professor – EIE / Senior Faculty	Member	
18	Dr. R. Jothilakshmi	Associate Professor – IT / Senior Faculty	Member	
19	Dr. K.K. Sivagnana Prabhu	Executive Council Member, ISTE / Local Society Nominee	Member	26/10/2018
20	Ms. Maria Antony Swapna	Placement Officer/ Administration	Member	26/10/18
21	Mr. R. Ganesan	Administrative Officer / Senior Administrative Officer	Member	
22	Mr. R. Venkatachalam	Manager / Administration	Member	
23	Ms. A.M. Afrin Zulaiha	Student III Year ECE / Student Nominee	Member	
24	Ms. B. Praveena	Assistant Professor RMKEC-EIE / Alumni Nominee	Member	26/10/18
25	Mr. M.P. Balaji	Associate Consultant, HCL Technologies / Industrialists – Stakeholders Nominee	Member	
26	Dr. D. Rukmani Devi	Professor – ECE / Coordinator	Director	